

Suggested Suite of Practice Policies & Protocols

This is not an exhaustive list nor might every policy / protocol be appropriate for your local needs.

Access to medical records
Advance Directive
Advocacy
Age discrimination
Anaphylaxis
Appraisal & PDP
Being Open
Blame free culture
Bullying & harassment
Business continuity planning
Caldicott
Carers
CCTV
Chaperone Policy
Cleaning & decontamination inc. Cleaning schedule
Clinical Governance
Cold chain
Complaints Procedure & Leaflet
Computer & Data Security
Computer, email & internet usage
Confidentiality policy & agreements
Confidential waste
Consent forms
Contract of employment
COSHH
Controlled drugs
Data Management
Data protection
DBS
Deceased
Dignity & respect
Disability access & audit
Display screen equipment (VDU) & risk assessment
Disposable instruments
Drug & vaccine storage
Duty of Candour
Emergency Incident Procedure

Emergency Telephone call handling
Equality & diversity
Equal opportunities
Equipment maintenance policy & log
Fire Policy & Risk Assessment
First aid
Freedom of Information policy & leaflet
Hand washing
HIV / Aids
Health & Safety
Heart attack action
Hepatitis B
HR policies
Images & Audio recording
Induction
Infection Control Policy & audit
Infectious disease notification
Key holder
Latex allergy
Learning disabilities
Legionella
Locking up / Keyholder
Locum agreement
Looked after children
Lone worker
Major Alerts
Manual handling
Mental Capacity Act
Minor surgery & consent
Nice guidelines
Needle stick
New patient registration
Panic Alarms
Palliative care
Power of attorney
Practice leaflet
Prescription security
Professional membership renewals
Recording telephone calls
Recruitment

Removal of patient from list
Repeat prescribing
Requests for results
Safeguarding
Sample handling
Significant Events
Staff handbook
Staff as patients
Staff training summary
Summarising notes
Toys in waiting room
Training needs analysis & evaluation
Training costs agreement
Transfer of patient records
Violence & aggression
Vulnerable adults
Use of NHS number
Uniform
Waste Management
Whistleblower